

ergoTool™

A Web-Based Management Tool for Office Ergonomics

Maximize Productivity & Minimize Injuries in the Office



Office productivity is a major factor in the economic health of any enterprise. It has been estimated that 30% of office productivity loss stems from employees who suffer from workplace discomfort and stress-related symptoms. ergoTool 5 helps companies quickly identify and address these office ergonomic concerns and implement customized solutions to improve health, safety, and productivity—all through a Web-based management tool!

Developed by Humantech, leaders in the field of Human Performance Ergonomics™, the unique features of ergoTool 5 benefit your employees and your company's bottom line:



Cost-Effective

- Minimizes evaluation time
- Provides cost-effective solutions
- Operates through your existing Internet channels
- Eliminates the need for costly on-site evaluations by ergonomics experts



Participative

- Employees completing the survey will benefit from basic ergonomics awareness training
- Employees can view survey results and immediately implement no-cost solutions



Proactive

- Fix ergonomic challenges before they cause injuries
- Target areas of highest opportunity for improvement



Management Driven

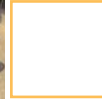
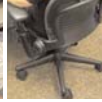
- Identify and prioritize ergonomic issues
- Access detailed solution sets for each workstation
- Track the impact of ergonomics in your workplace



Flexible

- ergoTool features, including work environment questions, employee discomfort surveys, and summary results, can be tailored to your company's specifications.

ergoTool



ergoTool 5 is a comprehensive, two-part program. The first part is an Employee Survey that examines the most critical ergonomic components of the office environment and captures quantifiable employee data. The second part, ergoTool Manager, is a management database that provides detailed reports and employee-specific solutions to your office ergonomics challenges. Data can be sorted to help you prioritize improvements, and an action plan helps ensure your solutions are cost-effective and easy to implement.

Employee Survey

Addresses the key areas of the physical work environment:

- Workstation layout
- Keyboard/input device support
- Seating
- Computer equipment
- Lighting
- Work environment (optional)
- Special considerations

Features:

- Password protection
- Users can review survey results, and personalized solutions and related vendor information based on their survey responses

Computer and Phone Use

Employees indicate the number of hours per day they spend using the computer and phone.

Discomfort Survey (optional)

A discomfort survey allows employees to comment on discomfort they are experiencing in specific areas of the body.

No-Cost Solutions

No-cost office improvements are provided to enable employees to improve their own workplace.

Targeted Solutions

Employee-specific solutions are provided to address ergonomic issues identified during the survey.

Survey Summary and Risk Report (optional)

A summary report with an overall risk score is available.

ergoTool Manager

Features:

- Password protection

Administration

Add and define users, sites, departments, and groups. Define permissions for users, such as ergoTool facilitators.

Customize ergoTool Survey Settings

Customize survey settings for:

- Employee information gathered
- Work environment
- Employee discomfort
- E-mail notification following survey completion
- E-mail notification to alert the facilitator of new survey data
- Employee access to survey summary
- Employee access to solution sets

Summary Reports

Reports sorted by name, department, score, discomfort results, etc.

Action Plan

Employee-specific solutions are provided to address identified ergonomic issues, and an Action Plan page provides space to record planned improvements and related contact persons and costs.

Vendor Database

Detailed vendor information is available, including illustrations, contact information, and purchasing considerations.

About Humantech

Since 1979, Humantech has accelerated workplace improvements to enable people to perform at their best. Humantech provides vital workplace solutions through Human Performance Ergonomics™, employee engagement, task-specific problem solving, training programs, and extraordinary service. The results are operational excellence, increased profitability, and improved worker morale, as well as reduced workplace injuries and costs related to inefficiencies. With a corporate office in Michigan and consultants across the country, Humantech consults with successful companies worldwide. The 30-Inch View™ is a service mark of Humantech, Inc., 2007. For more information, visit www.humantech.com.